

**AGENDA**  
**KALA POINT OWNERS ASSOCIATION**  
**REGULAR BOARD MEETING**  
**TUESDAY, SEPTEMBER 12, 2017, 1:00 PM**  
**Kala Point Clubhouse**  
(Members are encouraged to attend)

**Call Regular Board Meeting To Order**

This meeting is being recorded.

We follow the general directions of Robert's Rules of Order in order to assure the right of the majority to decide and the right of the minority to be heard; to the honor the rights of individual members and the rights of absentees. Speakers must be recognized by the Chair and should identify themselves for the record. Personal comments will be ruled out of order and will not be tolerated.

**Establish Quorum**

Absences:

**Announcements, Changes and/or Additions to Agenda**

**Call for Member Comments on Agenda Items**

KPOA Members have the right and opportunity to address the Board at the first part of each meeting regarding matters on the agenda and can address association concerns not on the agenda at the end of the meeting during the second Member Comments period.

**Approval of Minutes**

Motion to approve the August 8, 2017 Regular Board Meeting Minutes.

**Inquires and Correspondence**

- Carol Letterman requested meeting with Joe Englander, President, and Keith Larson, G.M. to discuss matters concerning harassment and discrimination.

September: C. McNulty

October: J. Oliveira

**General Manager's Report**

**Motion for the Board:**

Move to change the Opening Date for the Kala Point Recreational Swimming Pool to May 5 and the Closing Date to September 30 of each year beginning in 2018. In addition, temperatures shall be regulated to a range between 81 and 83 degrees.

Other GM reports

Grounds

## **Unfinished Business**

### **Motions for the Board:**

Motions to amend KPOA Administration Policy and Procedures, Article II Board of Directors, Officers & Appointments, Section 27 Intra-Board E-mail Communication Policy as follows:

### **Move to change the name of APP II-27 to Board E-mail Communication Policy.**

#### **Move to amend policy by inserting:**

##### **I. Member Communications**

A. Communications by Association Members with the Board of Directors as a whole will have a response by the current Board Correspondent, which will be copied to all board members. Such a response will be limited to statements of fact and should occur within two working days.

B. Communications by Association Members with an individual board member may have a response from that board member with copies to all board members. Such a response will be limited to statements of fact and occur within two working days.

C. Any response to an inquiry to any or all board members that requires other than statements of fact will be delayed until all board members have reached a general consensus regarding the response. Board members should communicate with each other within two days of receipt of the inquiry and should respond to the Association Member with their consensus within five working days; however, if the response requires any action, the Association Member will be informed within two days that the issue will be considered at the next meeting of the Board of Directors.

##### **II. Intra-Board Communications**

[original Section 27 follows unchanged]

- Consider motion to conduct semi-annual meetings at 6 PM on November 14, 2017 and March 13, 2018.

## **New Business**

- Consider requesting report from GM regarding liability, expense and utilization of floating dock at Kala Point Beach.
- Consider motion to invite Lynn Sterbenz, Director of Jefferson County Emergency Management to conduct Emergency Preparedness Workshops for Kala Point residents at the Kala Point Clubhouse under the auspices of the EPC and the Social Plus Committee
- Consider establishment of FaceBook Page for emergency notifications to be administered by KPOA office and EPC.

## **Committee Reports**

- Adhoc Committee on Fire Hydrants**—Michael Machette (Liaison)
- Architectural**—C.McNulty (Liaison), M. Machette (Representative)
- BMAC**—M.Machette (Liaison), K. Titus (Representative)
- Elections**—D.Glantz (Liaison)
- EPC**—J. Englander (Liaison)
- Finance**—J. Oliveira, CFO (Liaison), D. Miller (Vice-President), J.Englander (President)
- Internal Control**—P. Miles (Liaison), C. McNulty (Representative)
- Personnel**—J. Englander (President), D. Miller (Vice-President), J. Oliveira (CFO)
- Publications**—J.Englander (Liaison), P. Miles (Representative)
- Social Plus**—J. Oliveira (Liaison)
- Tree**—D. Glantz (Liaison), K. Titus (Representative)

## **Board Goals**

Discuss new Board Goals

- On-going positive financial management of current reserves and operating accounts
- Complete the Revision and Update of Architectural Committee APPs
- Assure safe operation of fire hydrants
- Implement annual community-wide first-aid courses
- Implement semi-annual EPC Block Meetings
- Conduct member survey regarding future direction of Kala Point
- Improve website forum specifically and website in general (last update 2014)

## **Coming Events**

- September 10 Seahawks Game at the Clubhouse 1:15 PM
- September 15 TGIF Going Away Party for Jeffrey Hartman at the Clubhouse 5:30 PM
- October 1 – 28 Food Shelf Drive for Jefferson County Food Bank

## **Member Comments**

**Articles needed for Kala Pointer** (due 19<sup>th</sup> of the month)

- President's Message

## **Next Meeting**

- October 10, 11:30 AM Regular Board Meeting, Board Candidate Interviews and Election, Budget Presentation

## **Adjourn Regular Board Meeting**