KPOA 2021 Financial Review

KPOA 2020 Financial & 2021 Budget Review

The Kala Point Owners' Association will end 2020 in a secure and well-funded position. As of October, with two months to go until the close of our fiscal year, we project an operating budget surplus of about \$94,000. This is significantly higher than normal years and is primarily due to COVID 19 mandated closures. The finance committee discussed several methods on how this surplus can be refunded to our members. Unfortunately, all methods reviewed would increase costs and cause significant control issues that could not be properly monitored. Therefore, the Board of Directors has agreed the operating surplus will be applied to the 2022 assessment as an adjustment to that payment.

Reserves continue to be an important part of our overall financial health. We have also had a successful year managing our reserve projects. We expect the total 2020 reserve expenditures to be \$261,289 to put us at 11.8% below the 2020 Reserve budget.

Operating Budget For 2021

We will have a decrease in operating expense of 3.83% under the 2020 budget. The budget cuts are primarily due to cost saving projects completed in 2020. Items of note, we have removed our Cable TV subscription in the clubhouse and will utilize Apple TV with a cost savings of \$1176 annually, and replacing our outdated phone system with VOIP that will achieve a cost savings of \$2640 annually. Other reductions were also achieved by our General Manager and staff who continue to take a hard look at every detail verifying what is really needed. We continue the philosophy of building a tight operating budget, and then managing our day-to-day expenses to come in at, or below, that expense goal.

Reserves Budget

Our reserve position continues to be very healthy. The enclosed Reserves Cash Flow Budget sheet shows reserve expenditures during 2020 and those planned for 2021. The reserve contribution for 2020 was \$168,000 and it will increase approximately 2% to \$171,000 for 2021 against a planned inflation rate of 2.5% for our reserve projects. Because of low current yields on Reserve Fund investments, the interest income is planned at 1.5%. We have a Reserve plan that extends 30 years into the future, with a projected balance that never drops below an NPV (net present value) of \$200,000. We contracted with a professional firm in 2019, which conducted a full reserve study. A copy of their report, which states that our process is in compliance with the applicable statute (RCW 64.38), is on our website. The process also complies with RCW 64.90.545.

2019 Operating Budget Surplus Adjustment

For 2019, we had a Budget Surplus of \$17,204 which will be an adjustment in your payment from your 2021 Assessment. The enclosed invoice for Lots Homes, and Condos shows an Assessment of \$1050.05 from which \$19.01 will be deducted making the Payment due \$1031.04 after the Budget Surplus Adjustment is applied. Invoices for Time Shares Assessment is \$246.94 of which \$14.34 will be deducted making the Payment due \$232.60 after the Budget Surplus Adjustment is applied.

The Bottom Line

In Summary,

For the first time, KPOA published the 'Draft' budget over a month ahead of the Annual Budget Ratification Meeting to solicit feedback from our members. We received some excellent comments and suggestions that will help us navigate future budgets. As a community we faced unprecedented financial challenges in 2020 and we may face even more in 2021. The 2021 Budget was made with assumptions of a normal year however, we may again end 2021 with a large surplus if we remain closed down due to COVID, or we may have unexpected expenses if guidelines require us to add staff, structural changes, or additional safety/sanitation costs.

The Board of Directors, General Manager, and the Finance Committee have created a tight budget that is in accord with State regulations for Reserve Funding plans. The 2021 budget results in an 'Unadjusted' Assessment for Lots Homes and Condos of \$1050.05 a 4.13% reduction from 2020 Assessment, and an 'Unadjusted' Assessment for Time Shares of \$246.94 a 1.9% reduction from 2020 Assessment.

We should all take pride in the fact that KPOA continues to be financially stable and has never needed to apply a special assessment. However, it is important to continue investing in and maintaining Kala Point as a premier Owners' Association to support the value of your homes and properties.

Let your voices be heard. PLEASE VOTE!!!

Donna Colwell Chief Financial Officer

Kala Point Owners' Association

Budget Ratification Resolution

Vote for or against the 2021 KPOA budget, as adopted by the Board of Directors on October 20, 2020.

Proposed by KPOA Finance Committee; Approved by the KPOA Board of Directors.

In accordance with RCW 64.90.525: Unless at the meeting set to consider ratification of the budget the owners of lots to which a majority of the votes in the association are allocated reject the budget, the budget and the assessments against the lots included in the budget are ratified, whether or not a quorum is present at the meeting.

WHEREAS, the Kala Point Owners' Association is a State of Washington corporation duly organized and existing under the laws of the State of Washington, which requires that members be given the opportunity to vote on the budget for the forthcoming year; and

WHEREAS, the General Manager, in concurrence with the KPOA Finance Committee, recommended the 2021 budget for adoption by the Board of Directors; and

WHEREAS the Board of Directors adopted the 2021 budget on October 20, 2020;

NOW THEREFORE, the members hereby ratify the 2021 budget by passing the following resolution by and on behalf of the Kala Point Owners' Association;

RESOLVED, that the members vote for or against the 2021 budget as adopted by the Board of Directors.

OPERATING BUDGET	2020 Budget	2020 Estimated Actual*	2021 Budget	
Revenues				
Assessments	\$729,303	\$729,049	\$701,683	
Transfer to Reserves	-\$170,000	-\$168,000	-\$170,997	
Late Fees, Interest & Lien Fees	\$650	-\$108,000 \$109	-\$170,99 \$650	
Assessments - Special (Fines)	\$050	\$109	<u>\$030</u> \$(
Lease Income	\$44,393	\$44,785	\$46,340	
Interest Income	\$93	\$566	\$40,340 \$(
Rentals & Contracts	\$0	\$23,484	\$24,145	
Other Income	\$4,672	\$4,069	\$4,672	
TOTAL OPERATING REVENUES	\$632,514	\$634,062	\$606,493	
Expenses				
Payroll Wages/Payroll Taxes/Benefits	\$377,495	\$324,349	\$385,708	
Administration	\$34,687	\$30,674	\$28,693	
Beach & Dock	\$5,085	\$4,221	\$5,340	
Clubhouse	\$29,309	\$19,549	\$28,020	
Pool & Spa	\$24,643	\$10,083	\$23,843	
Common Area	\$54,373	\$44,553	\$42,31	
Professional Services	\$53,258	\$61,481	\$42,395	
Insurance	\$20,237	\$19,847	\$20,630	
Other Costs	\$21,854	\$10,725	\$19,373	
Federal Income Tax	\$9,680	\$9,340	\$10,174	
TOTAL OPERATING EXPENSES	\$630,621	\$534,822	\$606,493	
Projected 2022 Assessment Credit (or debit)		\$99,240		

Anopica by the KI OA Board on October 20, 2020		2020	
	2020	Estimated	
RESERVES CASH FLOW BUDGET	Budget	Actual*	2021 Budget
Pinecrest Court	21,263	(15,485)	
Pinecrest Drive	217,397	(196,365)	
Westridge Court	21,062	(12,906)	
Roofs - Administration, Gutters/Dps	3,418	(2,222)	
Pickleball Court - Resurfacing	8,200	(8,012)	
Cassandra Cache - Storage	18,194	0	
Gate - Security Surveilance System	3,664	(3,575)	
Equipment - Myers Snow Plow, Hydralic Pump	3,075	(1,571)	
Stormwater Infiltration Pit/Overflows - Unbudgeted	0	(5,791)	
Admin - Computer Replacement - Unbudgeted	0	(6,411)	
Roof - Clubhouse - Flat PVC	0	(8,951)	
Road Repair			\$29,469
Baycliff Drive/ Pinecrest to No KP			\$106,769
Admin - Carpeting			\$5,160
Office - Copier, Cannon			\$18,693
Mailsite - Mailbox Gangs Replacement - Kala Heights			\$10,250
Mailsite - Mailbox Gangs Replacement - Sailview Dr.			\$7,794
Moorings - Replacement Buoys/Chain			\$2,665
Reserves Outflow	\$296,274	(\$261,289)	\$180,800
Summary - Reserve Funds			
Beg. Cash Balance	\$437,637	\$437,637	\$345,820
Interest	\$4,655	\$1,472	\$5,040
Total Outflows	(\$296,274)	(\$261,289)	(\$180,800)
Reserve Assessments Revenue	\$170,000	\$168,000	\$170,997
Ending Cash Balance	\$316,018	\$345,820	\$341,058

Adopted by the KPOA Board on October 20, 2020

* 2020 Estimated Actual is based on 10 months actual and 2 months estimated

Kala Point Owners' Association 30 - Year Reserve Contribution

		2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Beginning Cash Balance		345,820	341,060	463,889	485,164	464,630	556,676	585,287	647,686	635,525	458,746
Interest Earned		5,040	6,856	7,170	13,533	16,214	17,047	18,865	18,510	13,362	19,588
Contributions Reserves		171,000	175,275	179,657	184,148	188,752	193,471	198,308	203,265	208,347	213,556
Annual Expenditure		180,800	59,302	165,552	218,215	112,920	181,907	154,774	233,936	398,488	19,365
End of Year Cash Balance	345,820	341,060	463,889	485,164	464,630	556,676	585,287	647,686	635,525	458,746	672,524
	2031	2032	2033	2034	2035	2036	2037	2038	2039	2040	2041
Beginning Cash Balance	672,524	758,683	796,579	587,005	571,969	524,365	411,906	308,901	331,357	308,981	479,776
Interest Earned	22,098	23,201	17,097	16,659	15,273	11,997	8,997	9,651	8,999	13,974	17,968
Contributions Reserves	218,894	224,367	229,976	235,725	241,619	247,659	253,850	260,197	266,702	273,369	280,203
Annual Expenditure	154,834	209,672	456,647	267,420	304,495	372,115	365,853	247,392	298,076	116,548	161,033
End of Year Cash Balance	758,683	796,579	587,005	571,969	524,365	411,906	308,901	331,357	308,981	479,776	616,915
	2042	2043	2044	2045	2046	2047	2048	2049	2050	2051	
Beginning Cash Balance	616,915	721,198	617,587	676,908	756,366	1,000,200	1,232,847	1,162,916	1,283,520	1,461,114	
Interest Earned	21,006	17,988	19,716	22,030	29,132	35,908	33,871	37,384	42,557	21,984	
Contributions Reserves	287,208	294,389	301,748	309,292	317,024	324,950	333,074	341,401	349,936	358,684	
Annual Expenditure	203,931	415,988	262,143	251,864	102,322	128,211	436,876	258,181	214,899	1,087,004	
End of Year Cash Balance	721,198	617,587	676,908	756,366	1,000,200	1,232,847	1,162,916	1,283,520	1,461,114	754,778	

Minimum End of Year Balance	308,901
Year of Minimum End of Year Balance	2021

Average Annual Expense	268,025
Next 3-Year Override Interest Rate	1.50%
Interest Rate	3.00%
CPI	2.50%

Click Here to Update Table

Shading = new assets for 2021

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1 Kala Heights Drive - Paving 35 31 2052 81,291	
1 Nantucket Place 40 30 2051 23,217	
1 Oak Shore Court 35 5 2026 17,164 1 19,905 1 Oak Shore Drive 35 5 2026 101,713 1 117,956 117,956 1 Parkplace Court 40 30 2051 26,141 117,956 117,956 117,956 1 Pinecrest Court 40 40 2051 26,141 117,935 117,935 117,935 1 Pinecrest Court 35 35 2056 212,095 117,935 111,50,9 111,50,9 117,935 117,935 117,935 117,935 117,935 117,935 117,935 117,935 117,935 117,935 111,50,9 117,935 117,935 117,935 115,935 115,935 115,935 115,935 115,935 115,935 115,935 115,935<	
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2 Roofs - Clubhouse, Flat Roof, PVC 20 20 2041 8,951	
2 Roofs - Clubhouse, Gutters/Downspts 30 12 2033 3,196	
2 Roofs - Clubhouse, Skylights Mtg Rm 25 16 2037 5,394	
2 Roofs - Clubhouse, Skylights 25 16 2037 8,768	
2 Roofs - Clubhouse, Skylights 25 16 2037 4,561	
3 Pool - Blankets (Outdoor) 10 4 2025 3,995 4,520	
3 Pool - Blankets (Outdoor) - Reel 15 3 2024 4,217 4,655	
3 Pool - Propane Boiler Heater, Pool 15 2 2023 12,688 13,663 3 Pool - Fropane Boiler Heater, Pool 15 2 2023 12,688 13,663	
3 Pool - Electric Back-up Heaters, Pool 10 7 2028 5,827 1 7,099	Page 1

Cat	Asset	Useful Life	Remaining Life	Repl Year	Current Cost	2021	2022	2023	2024	2025	2026	2027	2028	2029
3	Pool - Electric Back-up Heaters, Spa	10	8	2029	4,014									5,013
	Pool - Furniture	10	5	2026	7,215						8,367			-,
3	Pool - Heating System	15	12	2033	14,328						,			
	Pool/wading/Jacuzzi Replastering	12	11	2032	79,220									
	Tennis Courts - Resurfacing 1,2	8	6	2027	13,267							15,770		
	Pickleball Court - Resurfacing	5	5	2026	8,120						9,417			
7	Tennis Courts - Resurfacing 4 & 5	8	3	2024	12,380				13,666					
7	Sports Court - Resurfacing	8	3	2024	6,548				7,228					
2	CH - Benches, Shower Rooms	35	34	2055	4,273									
2	CH - Cabinets, Natural Wood, M.R./F.P	35	34	2055	5,902									
2	CH - Carpeting, Game Room	10	1	2022	2,795		2,936							
	CH - Laminate Flooring, Meeting Room - 540 Sq. Ft.	12	8	2029	4,060									5,070
	CH - Ceiling, Fiberboard Panels	35	32	2053	9,262									
2	CH - Ceramic Tile, Entry	35	32	2053	7,736									
	CH - Ceramic Tile, Showers (700 sf)	25	12	2033	19,755									
	CH - Furnace, Florida Heat Pump	15	4	2025	14,518					16,426				
	CH - Furniture, Mainroom	10	8	2029	5,583									6,972
	CH - Furniture, Fireplace Room	10	8	2029	6,127									7,652
	CH - Polaris Hotwater Heater	16	1	2022	9,389		9,864							
	CH - Restroom Partitions, Laminated	16	1	2022	6,242		6,558							
	CH - Security Surveilance System	10	7	2028	5,117								6,235	
	CH - Vinyl Sheet Flooring, Restrooms	15	4	2025	2,855					3,231				
	CH - Waterline Replacement	35	34	2055	9,902									
	CH - Window Coverings, Blinds	12	2	2023	2,974			3,203						
	CH - Wood Flooring, Main Room	20	8	2029	6,177									7,714
	Sauna - Heater	15	10	2031	3,424									
	Sauna - Wood Replacement	35	30	2051	14,206									
	Admin - Carpeting	12	0	2021	5,034	5,160								
5	Admin - Computer System Replacement Schedule	7	7	2028	15,000								18,276	
	Admin - All Counter, Reception/Office	35	31	2052	8,601									
	Access - Entrance, DoorKing Access Phone	5	4	2025	8,881					10,048				
	Access - Entrance, Electronic Card Reader	12	5	2026	16,093						18,663			
	Access - Exit Vehicle Access Gate	15	14	2035	21,569									
	Access - Entrance Vehicle Access Gate	15	14	2035	21,569									
	Gate - Security Surveilance System	10	10	2031	10,155									
2	Jacuzzi - Heatpump, Jandy 2.5 ton	15	7	2028	17,477								21,294	
2	Air Cond - Split System, CH 5 ton/Furnance 30Kw	15	10	2031	17,760									
5	Office - Copier, Cannon	10	0	2021	18,237	18,693								
	Equipment - Brush Chipper, Vermer	12	3	2024	13,481				14,880					
	Equipment - Bucket Attachment	20	11	2032	5,422									
	Equipment - Flail Mower Attachment	10	4	2025	20,532					23,230				
	Equipment - Riding Mower	7	4	2025	10,773					12,188				11 704
	Equipment - Sander, Artic	15	8	2029	9,434									11,781
	Equipment - Snow Plow, Artic	15	8	2029	8,379				10.000					10,465
	Equipment - Sweeper Attatchment	20 20	3	2024	11,653			61,253	12,863					
	Equipment - Tractor, New Holland		2	2023	56,880			01,253	20 607					
	Equipment - Truck, Ford 350 4x4, 2004	10	3	2024	27,746			04.000	30,627					
	Equipment - Truck, Ford F-250 4x4	10	2	2023	29,126		20 700	31,366						
	Equipment - Truck, Dodge 4x4, 2004	10	1	2022	28,275		29,706							
	Deck - Replacement, Clubhouse	20	15	2036	31,885 7,951									
	Doors - Pool, Sectional Glass/Mtl Doors - Roll Up, Sectional Metal	25 25	17	2038 2037	5,788		<u> </u>							
	Doors - Roll Up, Sectional Metal Doors - Roll Up, Sectional Wood	25 25	16 8	2037 2029	5,788									6 700
	Doors - Koll Up, Sectional Wood Doors - Solid Core/Panel, Clubhouse	25 25	8 16		5,438 7,381									6,792
	Beach Area - Playground Equipment	25 20	15		17,519									
	Fencing - Chain Link, RV Lot "B"	20 35	15		25,943									
	Fencing Chain Link, RV Lot B	35 35	31	2040 2052	25,943									
	Fencing - Chain Link, Tennis Courts	35	12		19,700									
	Fencing - Solid Board, Clubhouse, 304'	20	12		10,490									
	n choing Colla Doard, Olabhouse, 304	20		2002	10,490									Page 2

Cat	Asset	Useful	Remaining	Repl	Current	2021	2022	2023	2024	2025	2026	2027	2028	2029
		Life	Life	Year	Cost	2021	2022	2023	2024	2023	2020	2027	2028	2027
2 Fen	ncing - Solid Board, Clubhouse, 146'	20	9	2030	6,246									
7 Fer	ncing - Chain Link/Privacy/Gate*2, RV Lot "A"	35	32	2053	29,204									
	ncing - Solid Board, Tract C 430 LF	20	13	2034	12,763									
7 Fer	ncing - Chain Link/Gate, Privacy, RV Lot "B"	35	30	2051	6,605									
2 Fen	ncing - Chain Link, CH/Pool	25	13	2034	7,902									
7 Gra	avel Replacement - RV A	10	5	2026	6,554						7,600			
7 Gra	avel Replacement - RV B	10	8	2029	12,107									15,120
7 Mai	ilsite - Mailbox Gangs Replacement - Main Gate	20	6	2027	10,500							12,481		
7 Mai	ilsite - Mailbox Gangs Replacement - Foxfield Dr.	20	4	2025	9,500					10,748				
7 Mai	ilsite - Mailbox Gangs Replacement - Kala Heights	20	0	2021	10,000	10,250								
7 Mai	ilsite - Mailbox Gangs Replacement - Sailview Dr.	20	0	2021	7,604	7,794								
	ilsite - Mailbox Gangs Replacement - Pinecrest I	20	3	2024	8,500				9,382					
7 Mai	ilsite - Mailbox Gangs Replacement - Pinecrest II	20	8	2029	10,500									13,113
2 Rai	ling - Stair, Pipe, Clubbhouse	35	34	2055	3,758									
4 Boa	at Ramp, Concrete - 50'	30	21	2042	21,231									
4 Bric	dge - Replacement, Beach	50	42	2063	39,476									
4 Doc	ck - Replacement Four Floats	25	21	2042	48,556									
4 Doc	ck - Metal Gangway Replacement	30	1	2022	9,744		10,237							
4 Doc	ck - Pile Replacement (7), Galv. Floats	30	6	2027	77,689							92,348		
4 Mor	orings - Replacement Buoys/Chain	7	0	2021	2,600	2,665							3,168	
4 Pie	r - Replacement (1100 sf), 10 Pilings	40	12	2033	176,080									
4 Pier	r - Piling Inspection & Treament	10	2	2023	6,659			7,171						
5 Adr	min Bldg - Siding Replacement	40	35	2056	27,061									
2 Clu	bhouse - Siding Replacement	40	35	2056	34,563									
4 Bui	Iding Replacement - Gazebo	40	32	2053	11,265									
7 Bui	Iding Replacement - Guardhouse	45	40	2061	22,058									
Enc	d. All inserts must be above here.													
	Total Number of Assets	139		٦	Total	\$180,800								

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ASSESSMENT AND RESERVE FUNDING DISCLOSURE SUMMARY

KALA POINT OWNERS ASSOCIATION

			LHC	TS		
For Fiscal Year Beginning:	1/1/2021	Total Number of Units	561	456		
Budgeted Amounts:	Total	Amount Per Unit - LHC	Amou	unt Per Unit - TS		
Reserve Budget Contributions:	\$171,000	\$270.88		\$41.74		
Operating Budget Contributions:	\$513,482	\$779.17		\$205.20		
2019 Budget Surplus Adjustment:	\$17,204	(19.01)		(14.34)		
Total Payment Due:	\$701,686	\$1,031.04		\$232.60	Per Year	
Recommended Amounts:	Total	Reserve Contributions - LHC	Reserve	e Contribution - TS		
Reserve Contributions:	\$171,000	\$151,966		\$19,034	Per Year	
Funding Plan Objective:	100% Full Funding					

b) Additional assessments that have already been scheduled to be imposed or charged, regardless of the purpose, if they have been approved by the Board and/or members:

Date Due	Total Amount Per Unit	Purpose
N/A	N/A	N/A
N/A	N/A	N/A
	Total: \$000.00	

c) Based on the most recent Reserve Study and other information available to the Board of Directors; will currently projected Reserve account balances be sufficient at the end of each year to meet the association's obligation to repair and/or replacement of major components during the next 30 years. **(Yes)**

d) If the answer to "C" is NO, what additional assessments or other contributions to Reserves would be necessary to ensure that sufficient Reserve Funds will be available each year during the next 30 years?

Approximate Fiscal Year	
Assessment Will Be Due	Average Total Amount Per Unit
N/A	N/A
N/A	N/A
N/A	N/A

e) All compulations/disclosures are based on the fiscal year start date of:	1/1/2021
Fully Funded Balance (per RCW 64.38.010 (9):	\$8,040,761
Projected Reserve Fund Balance:	\$8,040,761
Percent Funded:	100%

The financial representations at the time of perparation are based on the Reserve Study for the fiscal year shown at the top of this page and the best estimates of the preparer. These estimates should be expected to change from year to year. Some information on this form has been provided to Mike Derrig and Associates, and has not been independently verified.

Prepared by: Keith Larson, General Manager

Adopted by the KPOA Board on: 10/20/2020

2021 Annual Assessment Details

Lots, Homes & Condos	2021	2020	<u>Timeshares_</u>	2021
Operating Expenses	\$779.17	\$827.65	Operating Expenses	\$205.20
Reserve Contribution	\$270.88	\$267.74	Reserve Contribution	\$41.74
Total Assessment (Unadjusted)	\$1,050.05	\$1,095.39	Total Assessment (Unadjusted)	\$246.94
Percent Change (Unadjusted)	-4.14%		Percent Change (Unadjusted)	-1.90%
Prior Year Operating Adjustment	(\$19.01)	(\$14.14)	Prior Year Operating Adjustment	(\$14.34)
Operating Assessment	760.16	813.51	Operating Assessment	190.86
Total Amount Due	1,031.04	1,081.25	Total Amount Due	232.60