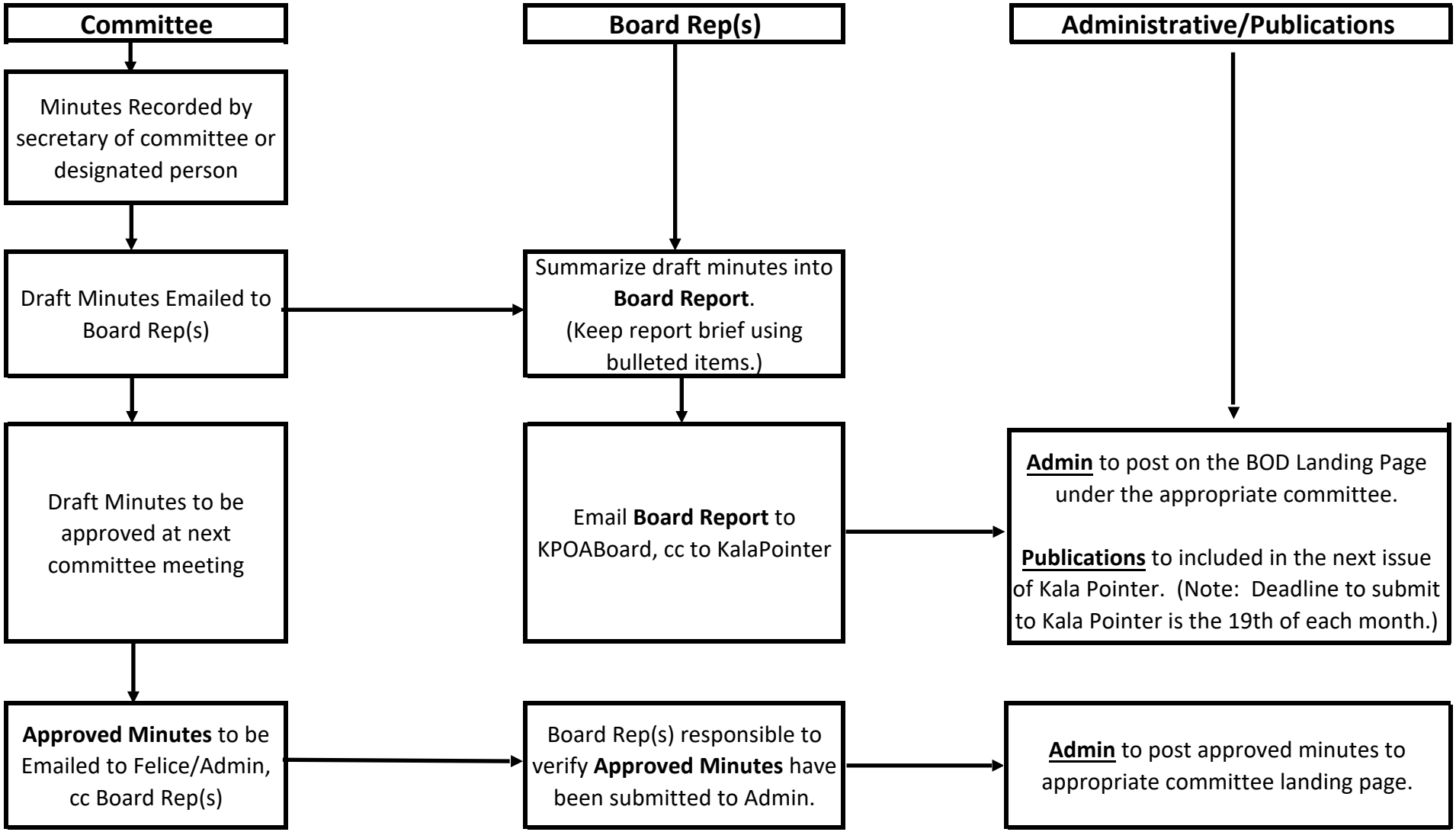Monthly Committee Minutes and Board Report Flow Chart