

**KALA POINT OWNERS' ASSOCIATION**  
**REGULAR BOARD MEETING APPROVED MINUTES**  
**Tuesday, April 8, 2025 @ 3:00 PM (Hybrid)**

SUPPORTING DOCUMENTS FOR BOARD MEETINGS ARE ON THE KPOA WEBSITE.

Please mute your phones. This meeting is being recorded. All speakers must be recognized by the Chair and should identify themselves for the record.

We follow the general directions of Robert's "Rules of Order" to assure the right of the majority to decide and the right of the minority to be heard and to show respect for each other.

**Establish Quorum / Call Meeting to Order-** M. Berry, B. Roach, S. Colony, B. Goldstein, D. Kimball, S. Grant, and J. Oliveria attended in person, and K. Skolrud, and E. Svoboda on Zoom. Quorum established. 13 in person attendees and 6 on Zoom. Keith Larson General Manager and Felice Thompson Executive Assistant are also in attendance.

**Call for Board of Directors Comments on the Agenda- None**

Approval of the Agenda approved by unanimous consent *Res. 2025\_04\_01*

**Announcements and Member Comments (include ZOOM)**

- Article Submission Deadline for the Kala Pointer: April 19, 2025
- Next Meeting: Tuesday, May 13, 2025
- Next Month Inquiries and Correspondence: April 8 – May 12, 2025: Dan Kimball
- Committee Minutes/Reports for Review: Located on Board's Landing Page on the KPOA Website

**Approval of Consent Calendar**

- Board Meeting Draft Minutes: March 11, 2025, Regular Board Meeting
- General Manager's Report: Admin/Common Areas/Grounds Reports
- Committee Members: Jenny Vervynck & Rita Hopkins – Personnel Committee

The consent calendar was approved by unanimous consent. *Res. 2025\_04\_02*

**Inquires and Correspondence Discussion**

- 3/11/25 – 4/7/25: John Oliveira

Total Emails 26	In Favor of In-House Election Process 22 (include
Average Response Time 7.6 Hours	8 volunteers to count ballots)
Mean Response Time 2.0 Hours	Election Committee Plans 1
Response within 24 hours 96%	Add Email to Mailing list 1
Longest Response 92 Hours	Assessments for multi lot owners 1
Summary of Topics	Concern with Change to RV rules 1

RV Rules and Regulation changes to be discussed at the May 13, 2025, Board of Directors meeting.

## **Discussion of merged lots and assessment fees**

A resolution was passed in 1994 to combine double parcels as one lot. These lots would continue to pay two assessments according to their parcel numbers. Boundary adjustments were made for lots #6002 #6003 lots 1 & 2 by the former owner in 2002. Assessments on these lots continue to be assessed by parcels.

## **General Manager**

- Financial Report

Assessment Collections report, 1<sup>st</sup> Quarter Balance sheet. Grounds report. Update on the Pier Project. See Managers report on the Board of Director's page for details.

Pier Project Motion: The Finance Committee recommends approving Thompson Pile Driving Company to proceed with the maintenance requirements as outlined in the Pier Design Plan for an amount not to exceed \$70,000 from the Reserves Fund by J. Oliveira seconded by D. Kimball.

Motion approved by unanimous vote *Res. 2025\_04\_03*

## **Unfinished Business** (potential action taken)

- 50th Anniversary Celebration Update

Kathie Bain wanted to thank the Board for their support and funding for the 50th Anniversary of Kala Point. The date chosen is August 24, 2025, from 4:00 pm to 7:00 pm. The location for the party will be the cul-de-sacs of Saddletree Dr. and Compton Pl. Upcoming plans include an Ice Cream truck, games, Elderberry Band dancing and more.

## **New Business** (potential action taken)

- Discussion – Availability of Committee of the Board's APPs to non-members

Motion to approve the online availability of Committee of the Board's APPs to non-members by S. Grant seconded by B. Roach.

Motion approved by unanimous consent. *Res. 2025\_04\_04*

- Approval of Survey Topics

B. Roach discussed topics for a member survey based on 3 categories: Rules & Regulation, Amenities and KPOA Operations. It was suggested that topics of concern would need to be actionable topics decided by member input via the survey. A draft list will be considered at the May Board of Directors meeting.

- Discussion – Elections Committee Presentation

The pros and cons of electronic and paper voting were discussed. S. Grant strongly suggested aligning our processes based on the upcoming changes to RCW 64.90 in 2028. Many supported electronic

voting, but the overall feeling was that for multiple reasons (cost, legal, and logistics) we would not be ready for electronic voting for the December 2025 election.

Motion to approve December 2025's membership election will be conducted with paper ballots. The ballots will be hand counted in-house through our Elections Committee and volunteer KP members. At, or prior to, the February 2026 meeting, the Elections Committee will present to the Board of Directors an analysis of voting options. by K. Skolrud seconded by E. Svoboda.

Motion approved by roll call: Yes 6 No 1 (D. Kimball) Abstain 1 (B. Roach) Absent 1 (J. Oliveira)  
*Res. 2025\_04\_05*

B. Roach presented a visual aid to measure the progress of the 2025 Board goals to be updated quarterly.

### **2025 Board Goals**

- Convert APPs to Standardized Format
- Develop a Succession Plan
- Maintain 2-hour Board Meetings

Member Comments in Closing (include ZOOM) Motion to Adjourn/Recess at 5:00 pm  
*Res. 2025\_04\_06*

Prepared by,  
Felice Thompson, Executive Assistant

Steve Colony, Corporate Secretary  
Kala Point Owners' Association